

# TENDER ALERT

<b>Tender No:</b>	173586-2008	<b>NOTICE</b>
<b>Issue Date:</b>	08/07/2008	
<b>Deadline:</b>	01/08/2008	<b>KENT</b>
<b>Description:</b>	<b>UK-Margate: energy-efficiency consultancy services</b>	
<b>Issued by:</b>	THANET DISTRICT COUNCIL	
<b>Tender Details:</b>	<p>CONTRACT NOTICE Services</p> <p>SECTION I: CONTRACTING AUTHORITY I.1) NAME, ADDRESSES AND CONTACT POINT(S): Thanet District Council, PO Box 9, Cecil Square, Contact: Procurement Dept, Attn: Duncan Riches, UK-Margate CT9 1XZ. Tel. 018 43 57 75 89. E-mail: procurement@thanet.gov.uk. Internet address(es): General address of the contracting authority: www.thanet.gov.uk. Address of the buyer profile: <a href="http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA1166">http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA1166</a>. Further information can be obtained at: Thanet District Council, PO Box 9, Cecil Square, Contact: Procurement Dept, Attn: Procurement, UK-Margate CT9 1XZ. Tel. 018 43 57 75 89. E-mail: procurement@thanet.gov.uk. Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: Thanet District Council, PO Box 9, Cecil Square, Contact: Procurement Dept, Attn: Procurement Dept, UK-Margate CT9 1XZ. Tel. 018 43 57 75 89. E-mail: procurement@thanet.gov.uk. Tenders or requests to participate must be sent to: Thanet District Council, PO Box 9, Cecil Square, Contact: Procurement Dept, Attn: Procurement Dept, UK-Margate CT9 1XZ. Tel. 018 43 57 75 89.</p> <p>I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES: Regional or local authority. Housing and community amenities. The contracting authority is purchasing on behalf of other contracting authorities: yes.</p> <p>SECTION II: OBJECT OF THE CONTRACT II.1) DESCRIPTION II.1.1) Title attributed to the contract by the contracting authority: Appointment of a Managing Agent for the East Kent Energy Efficiency Programme. II.1.2) Type of contract and location of works, place of delivery or of performance: Services. Service category: No 27. Main place of performance: East Kent. NUTS code: UKJ4. II.1.3) The notice involves: A public contract. II.1.5) Short description of the contract or purchase(s): Contract to deliver private sector housing energy efficiency initiatives on behalf of East Kent local authorities using contractors to provide different types of energy efficiency improvements. The Managing Agent will be expected to have capability, capacity and experience of delivering similar schemes. The scheme involves managing subcontractors and providing full administration for the scheme. This scheme will be running on a mixture of grants but predominantly loans basis. Local authorities will approve the loan applications.</p>	

The Managing Agent is expected to be able to deploy resources quickly against the scheme which is currently phased until March 2011.

II.1.6) Common procurement vocabulary (CPV): 74231430.

II.1.7) Contract covered by the Government Procurement Agreement (GPA): Yes.

II.1.8) Division into lots: No.

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope: The throughput of this scheme is GBP 5 million over 3 years from April 08. The fee income payable to the Managing Agent to be an agreed % (as part of the tender process) of the total completed disbursement of the fund in achieving Energy Efficiency outcomes in the duration of the scheme. Details of the scheme (spec etc) will be available with the PQQ.

II.2.2) Options: Yes.

Description of these options: The option is only available depending on government extending the duration of the scheme after March 2011.

Number of possible renewals: 1.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION: Starting: 1.1.2009. Completion: 31.3.2011.

### SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

#### III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them: Interim payments but mainly delivery payments against the progression of work against the total fund available. The scheme specifies the circumstances of payments against completed works and other matters.

III.1.4) Other particular conditions to which the performance of the contract is subject: Yes.

Defined outputs are as specified & agreed with the Regional Housing Board.

#### III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers: Information and formalities necessary for evaluating if requirements are met: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to

the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

Applicants will be shortlisted to a maximum of 10 invited to tender by use of the PQQ scoring scheme. This will be applied to evidence of their capability, capacity and experience in delivering similar schemes.

III.2.2) Economic and financial capacity: Information and formalities necessary for evaluating if requirements are met: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

III.2.3) Technical capacity: Information and formalities necessary for evaluating if requirements are met: (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(3) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community Eco-Management and Audit Scheme (EMAS); or the European standard BS EN ISO 14001.

(4) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.

(5) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.

(6) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided.

(7) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures.

(8) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

(9) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(10) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(11) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(12) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

### III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

Yes.

## SECTION IV: PROCEDURE

### IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure: Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate: Envisaged minimum number: 5. Maximum number: 10  
Objective criteria for choosing the limited number of candidates: Ability to deliver an appropriate capability and capacity of supply chain contractors suitable to the delivery of the programme to time and within

quality parameters.

PQQ marking scheme shows appropriate marks for capability, capacity and experience and only the top 10 ranked applicants will be invited to tender.

**IV.2) AWARD CRITERIA**

IV.2.1) Award criteria: The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) An electronic auction will be used: No.

**IV.3) ADMINISTRATIVE INFORMATION**

IV.3.1) File reference number attributed by the contracting authority: TDC281.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document Time limit for receipt of requests for documents or for accessing documents: 1.8.2008.

IV.3.4) Time-limit for receipt of tenders or requests to participate: 11.8.2008 - 15:00.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates: 1.9.2008.

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up: English.

**SECTION VI: COMPLEMENTARY INFORMATION**

VI.3) **ADDITIONAL INFORMATION:** The single managing agent appointed will contract separately with each Council because of the loan procedures involved. The Contracting Authority or lead partner in respect of the East Kent Private Sector Housing Partnership is Thanet District Council but the spend is devolved and managed within each Council.

The Purchasing Authority is acting on behalf of the following organisations:

Partnership between Thanet District, Canterbury City, Swale Borough, Shepway District & Dover District Councils for the purposes of disbursement of funds allocated by SE Regional Housing Board 2008-11. (MT Ref:58214).

VI.5) **DATE OF DISPATCH OF THIS NOTICE:** 3.7.2008.

# TENDER ALERT

<b>Tender No:</b>	169035-2008	<b>NOTICE</b>
<b>Issue Date:</b>	03/07/2008	
<b>Deadline:</b>		<b>DORSET</b>
<b>Description:</b>	<b>UK-Dorchester: environment consultancy services</b>	
<b>Issued by:</b>	DORSET COUNTY COUNCIL	
<b>Tender Details:</b>	<p>CONTRACT NOTICE Services</p> <p>SECTION I: CONTRACTING AUTHORITY I.1) NAME, ADDRESSES AND CONTACT POINT(S): Dorset County Council, Procurement and Contracts Management, Level 2, North East Wing, County Hall, Colliton Park, Attn: Tom Kinally, UK-Dorchester DT1 1XJ. Tel. 013 05 22 42 21. E-mail: t.kinally@dorsetcc.gov.uk. Fax 013 05 22 49 61. Internet address(es): General address of the contracting authority: www.dorsetforyou.com. Address of the buyer profile: <a href="http://www.dorsetforyou.com/index.jsp?articleid=347542">http://www.dorsetforyou.com/index.jsp?articleid=347542</a>. Further information can be obtained at: As in above-mentioned contact point(s). Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s). Tenders or requests to participate must be sent to: As in above-mentioned contact point(s). I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES: Regional or local authority. General public services. The contracting authority is purchasing on behalf of other contracting authorities: no.</p> <p>SECTION II: OBJECT OF THE CONTRACT II.1) DESCRIPTION II.1.1) Title attributed to the contract by the contracting authority: UK-Dorchester: framework contracts for consultants (waste and environmental services). II.1.2) Type of contract and location of works, place of delivery or of performance: Services. Service category: No 11. Main place of performance: South West of England, South East of England, West Midlands of England, Dorset CC. NUTS code: UKK22. II.1.3) The notice involves: The establishment of a framework agreement. II.1.4) Information on framework agreement: Framework agreement with several operators. Number of participants to the framework agreement envisaged: 60. Duration of the framework agreement: Duration in year(s): 3 Estimated total value of purchases for the entire duration of the framework agreement: Estimated value excluding VAT: 29 400 000 GBP. II.1.5) Short description of the contract or purchase(s): A framework of consultants to provide specialist consultancy in relation to waste and environmental matters to public bodies in the south west, south east and west midlands regions of England as listed on the websites below <a href="http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm">http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm</a>.</p>	

<http://www.plymouth.ac.uk/pages/view.asp?page=10730>.  
<http://www.nhs.uk/servicedirectories/Pages/PrimaryCareTrustListing.aspx>.  
<http://www.performance.doh.gov.uk/hospitalactivity/statistics/2001-02/y07.htm>.  
<http://www.police.uk/forces.htm>.  
<http://www.fire.gov.uk/find+my+region>.  
<http://www.environment-agency.gov.uk/regions/>.  
[http://www.direct.gov.uk/en/DI1/Directories/DG\\_10012228](http://www.direct.gov.uk/en/DI1/Directories/DG_10012228).  
[http://www.direct.gov.uk/en/DI1/Directories/DG\\_10012644](http://www.direct.gov.uk/en/DI1/Directories/DG_10012644).  
[http://www.direct.gov.uk/en/DI1/Directories/DG\\_10012292](http://www.direct.gov.uk/en/DI1/Directories/DG_10012292).  
[http://www.englandsrdas.com/visit\\_rdas/](http://www.englandsrdas.com/visit_rdas/).  
<http://www.communities.gov.uk/citiesandregions/regional/governmentofficenetork/>.

Environment consultancy services. Environmental-impact consultancy services. Environmental engineering consultancy services. Environmental and ecological services. Environmental services. Environmental training services. Sewage- and refuse-disposal services, sanitation and environmental services. Environmental improvement services. Environment impact studies. Public relations services. Public relations management services. Public relations consultancy services. Project management consultancy services. Project-management services other than for construction work. Construction project management services.

Architectural, engineering, construction, legal, accounting and other professional services. Legal, accounting, auditing, business, management and related services. Legal advisory services. Legal advisory and information services. Software. Computer software. Database software. Management software. Transaction-processing software. Financial consultancy services. Financial management consultancy services.

Architectural, engineering, construction and related technical consultancy services. Architectural, engineering and planning services. Architectural, engineering and surveying services. Consultative engineering and construction services. Civil engineering consultancy services.

Environmental engineering consultancy services. Advisory and consultative engineering services. Engineering design services. Engineering design services for mechanical and electrical installations for buildings.

Engineering design services for the construction of civil engineering works. Energy-management services. Energy-efficiency consultancy services. Urban planning and landscape architectural services.

II.1.6) Common procurement vocabulary (CPV): 90311000, 74141610, 74141620, 74141200, 74250000, 74141900, 67151000, 90310000, 80424000, 90000000, 90315200, 90312000, 74200000, 74224000, 74225000, 74231000, 74231100, 74231300, 74231800, 74232000, 74232100, 74232200, 74000000, 74100000, 74111100, 74114000, 30240000, 30241000, 30241100, 74231420, 74231430, 30244000, 72224000, 74142100, 74264100, 30245200, 74231300, 90300000, 74141600.

II.1.7) Contract covered by the Government Procurement Agreement (GPA): No.

II.1.8) Division into lots: Yes.

Tenders should be submitted for: one or more lots.

II.1.9) Variants will be accepted: No.

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope: Approx 49 call-offs from frameworks each year, each one up to GBP 200 000 in value.

Estimated value excluding VAT: 29 400 000 GBP.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION: Duration in months: 36 (from the award of the contract).

INFORMATION ABOUT LOTS

LOT NO 1

1) SHORT DESCRIPTION: This section outlines the general scope of requirements within each of the Lots covered by the Framework. Dorset County Council believes that this division provides a reasonable segmentation of the consultancy services that may be required in relation to waste and environmental services. However, Potential Bidders should note that this is for guidance only and should not be considered a definitive list. Not all Clients will require all Lots. Bidders are invited to specify which Lots they wish to be considered for on the basis of their skills and experience. Bidders are not necessarily expected to be able to cover all of the subsections within a particular lot and the Council welcomes bids from more specialist providers. Lot1: Site Planning and Permitting, including such tasks as: Waste planning 'â€', Site permitting, 'â€' Preparation of site planning applications, 'â€' Environmental

impact assessments. Lot2: Site Design, Construction, Management, Aftercare and Auditing, including such tasks as: Land investigation, surveys, hydrogeology & hydrology, Management of closed landfill sites, Civil & structural design and engineering, Mechanical & electrical design engineering, Landscaping and restoration. Lot3: Sustainability Appraisal, Monitoring and Auditing, including such tasks as: SA & SEA Lot4: Waste Policy and Strategy Advice, including such tasks as: Waste strategies, Waste collection consultancy, Waste treatment & disposal consultancy. Lot5: Communication and Engagement, including such tasks as Public consultation planning and management, Community engagement. Lot6: Technical and Commercial Monitoring, Analysis and Research, including such tasks as: Research, Modelling of waste flows, waste growth, LATS and transport/ logistics. Technical options appraisal, Waste composition analysis, Other analysis work, Monitoring, Life cycle analysis using WRATE. Lot7: Project and Procurement Management, including such tasks as Advice on procurement of goods & services relating to waste, Management of waste projects. Lot8: Waste Legal Services, Legislation and Regulation, including such tasks as EU and UK waste legislation updates, Tender / procurement / contract advice, Risk assessment, Employment law, Counsel advice. Lot9: Waste Management IT Solutions, including such tasks as: Waste management, collection, treatment and disposal software, Landfill management software, Waste data flow software, Web-based waste management software. Lot 10: Financial Modelling and Analysis, including such tasks as: Value for money assessments, Affordability assessments, Application of Treasury Green Book Guidance Environment consultancy services.

2) COMMON PROCUREMENT VOCABULARY (CPV): 90311000.

### SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

#### III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required: A performance bond on parent company guarantee may be required from the consultant for each contract awarded under the Framework Agreement commensurate with the value of contract awarded.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them: In order to cover the cost of contract management, the Framework Manager will charge a management fee to Consultants for each appointment by a Client to carry out a Project under the Framework. The management fee will be 100 GBP plus 0,5 % of the initial contract sum (ex VAT).

It is envisaged that contract payments will be in the form of fixed payments against deliverables.

III.1.4) Other particular conditions to which the performance of the contract is subject: No.

#### III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers: Information and formalities necessary for evaluating if requirements are met: Bidders will be assessed on their ability to provide the service(s) specified in the tender documents and will be evaluated in accordance with best practice.

The evaluation process will be in two stages:

Minimum quality requirements; and,

Comparative assessment of the most economically advantageous Bids.

No contract shall be awarded to any Bidder that does not meet the minimum required levels on all elements of this assessment.

A comparative assessment of the most economically advantageous Bids will be carried out in accordance with the following award criteria:

Quality 60 %,

Price 40 %.

III.2.2) Economic and financial capacity: Information and formalities necessary for evaluating if requirements are met: In accordance with regulation 24 of the Public Contracts Regulations 2006 and as set out in the ITT.

III.2.3) Technical capacity: Information and formalities necessary for evaluating if requirements are met: In accordance with regulation 25 of the Public Contracts Regulations 2006 and as set out in the ITT.

III.2.4) Reserved contracts: No.

#### III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession: No.

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:  
No.

#### SECTION IV: PROCEDURE

##### IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure: Restricted.

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate: Envisaged number of operators 60.

##### IV.2) AWARD CRITERIA

IV.2.1) Award criteria: The most economically advantageous tender in terms of the criteria stated below:

NO. Cost. Weighting: 40 %.

NO. Quality. Weighting: 60 %.

IV.2.2) An electronic auction will be used: No.

##### IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:  
T18421.

IV.3.2) Previous publication(s) concerning the same contract: No.

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document Payable documents: no.

IV.3.4) Time-limit for receipt of tenders or requests to participate:  
8.8.2008 - 14:00.

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates: 8.9.2008.

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up: English.

IV.3.8) Conditions for opening tenders: Date: 23.10.2008.

Persons authorised to be present at the opening of tenders: yes.

In accordance with the standing orders of the contracting authority.

#### SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT: No.

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS: No.

VI.3) ADDITIONAL INFORMATION: The Council reserves the right not to accept the lowest or any tender and not to award any contract.

The framework contracts to be let under this ITT are intended to be available for the benefit of all public sector bodies in the South West, South East and West Midlands of England.

The advert for this invitation to tender will be posted on the webpage below on Monday 30.6.2008:

<http://www.dorsetforyou.com/index.jsp?articleid=347542>.

GO reference: GO 08063010/01.

VI.5) DATE OF DISPATCH OF THIS NOTICE: 30.6.2008.